

MyTax.DC.gov User Guide: How to File a Railroad Tangible Personal Property Tax Return (FP-32)

Taxpayers can learn how to file the District of Columbia Railroad Tangible Personal Property tax return electronically at MyTax.DC.gov by following this step-by-step guide.



<h3>Business</h3> <p>I want to...</p> <ul style="list-style-type: none"> > Register a New Business - Form FR-500 > Register a Special Event - Form FR-500B > Request a Certificate of Clean Hands 	<h3>Individual</h3> <p>I want to...</p> <ul style="list-style-type: none"> > Check the Status of My Refund > Learn More About DC Freefile/Fillable Forms > Respond to Verification Letter > View Tax Forms 	<h3>Real Property</h3> <p>I want to...</p> <ul style="list-style-type: none"> > Make a Real Property Payment > Search Real Property by Address or SSL > View More Options
<h3>Clean Hands</h3> <p>I want to...</p> <ul style="list-style-type: none"> > Request a Certificate of Clean Hands > Validate a Certificate of Clean Hands > Learn More About Certificate of Clean Hands 	<h3>Forms</h3> <p>I want to...</p> <ul style="list-style-type: none"> > Submit an Extension > View/Retrieve Current Year Tax Forms > View/Retrieve Prior Year Tax Forms > View MeF Information 	<h3>Quick Links</h3> <p>I want to...</p> <ul style="list-style-type: none"> > Submit a Customer Service Survey > View FAQs > View Tutorials > Contact OTR
<h3>Quick Payments</h3> <p>I want to...</p> <ul style="list-style-type: none"> > Pay with Credit/Debit Card 	<h3>Resources</h3> <p>I want to...</p> <ul style="list-style-type: none"> > Go to OTR Homepage 	<h3>Submissions</h3> <p>I want to...</p> <ul style="list-style-type: none"> > Retrieve a Saved Submission or Previously Filed Return > Submit Requested Documentation
<h3>Tax Law and Guidance</h3> <p>I want to...</p> <ul style="list-style-type: none"> > View Private Letter Rulings > View DC Tax Code > View Tax Guidance Issued by OTR > View Notices 	<h3>Taxpayer Advocate</h3> <p>I want to...</p> <ul style="list-style-type: none"> > View Taxpayer Bill of Rights > Request Assistance > En Español 	<h3>More...</h3> <p>I want to...</p> <ul style="list-style-type: none"> > File Form FR-329 - Consumer Use Tax Return > Request Government Exemption > Request Residential Parking Exemption > Search for Certificate/License Exemptions

MyTax.DC.gov User Guide: How to File a Personal Property Tax Return (FP-31)

BUSINESS TEST

00000-91110
1101 4TH ST SW
WASHINGTON DC 20024-4473

Welcome, John Doe
You last logged in on Monday, Sep 28, 2020 8:42:07 AM
[Manage My Profile](#)

2

Favorites **Summary** Action Center **24** Settings More...

Filter

Alcoholic Beverage
BUSINESS TEST
1101 4TH ST SW STE 5W
WASHINGTON DC 20024-4473
[Action Center Items](#)

Account
430-000120328
Balance
\$0.00

> Make a Payment
> Returns
> View Other Options...

Railroad Tangible Property
BUSINESS TEST
1001 4TH ST SW
WASHINGTON DC 20024-4517
[Action Center Items](#)

2a

Account
401-000036519
Balance
\$0.00

> Make a Payment
> Returns
> View Other Options...

1. From the [MyTax.DC.gov](https://mytax.dc.gov) homepage, log in using your **Username** and **Password**.
 - a. If you do not have a [MyTax.DC.gov](https://mytax.dc.gov) account, click **Sign-Up to use MyTax.DC.gov** to register for an account (click here to access the “How to Sign up for MyTax.DC.gov” user guide).
2. In the user profile, under **Summary**, locate your **Railroad Tangible Property** tax account.
 - a. Click the **Returns** hyperlink.

3

Returns

Railroad Tangible Property
401-000036519
BUSINESS TEST

Balance
\$0.00

- > [File an Extension](#)
- > [File a Back Year Return](#)

[Returns](#) [Periods](#)

Returns

Period	Return	Status	
30-Jun-2020	FP-32 Railroad Tangible Personal Property Ta		File Now

- Under the **Returns** section, click the “**File now**” hyperlink for the return you are filing.

Return Information

 **2020** Railroad Tangible Personal Property Tax Return **BUSINESS TEST** [View Form Instructions](#)
Government of the District of Columbia **FP-32** Account ID: **401-000036519** Due Date: **7/31/2019**
Tax Period Ending: **6/30/2020**

4 Return Information

Is this your final return? *

Is this return being filed by a paid tax preparer? *

Are you authorizing an individual to discuss this return with OTR? *

4a

No	Yes
No	Yes
No	Yes

4b

[Cancel](#) [Previous](#) [Next](#)

4. The **FP-32 Personal Property Tax Return** will appear.
 - a. Answer the **Return Information** questions on the right side of the screen.
 - b. Click **Next**.

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[View Form Instructions](#)


2020 Railroad Tangible Personal Property Tax Return **BUSINESS TEST** Due Date: **7/31/2019**
 Government of the District of Columbia **FP-32** Account ID: **401-000036519** Tax Period Ending: **6/30/2020**

1. Supplies (Schedule A, See Instructions)	\$0.00
2. Office furniture and fixtures, machinery and equipment, instruments and tools, electric and other signs (Schedule B, See Instructions)	\$0.00
3. Railroad cars, engines, and other eligible items, primarily located in the District of Columbia (Schedule C, See Instructions)	\$0.00 ⓘ
4. Migratory railroad cars, engines, and other eligible items (Schedule D, See Instructions)	\$0.00 ⓘ
5. Other tangible personal property not listed above	\$0.00
6. Total value of above items	\$0.00
7. Minus exclusion	\$225,000.00
8. Taxable Value	\$0.00
9. Tax Rate	0.0340
10. Tax Due	\$0.00

5a

5. On the **File the FP-32** page, enter value(s) for **Lines 1-5** where applicable. If there is a **Tax Due**, the system will automatically calculate the liability on **Line 10**.
 - a. Click **Next**.

FP-32 Return



 2020 Railroad Tangible Personal Property Tax Return BUSINESS TEST Due Date: 7/31/2019
Government of the District of Columbia FP-32 Account ID: 401-00036519 Tax Period Ending: 6/30/2020

[View Form Instructions](#)

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Attachments

Type	Name	Description	Size
There are no attachments.			

Please attach your Railroad Tangible Personal Property Tax Schedules.

You must attach at least one Schedule to continue 

[Add Attachment](#)

6a

[Cancel](#)

6b

[Previous](#) [Next](#)

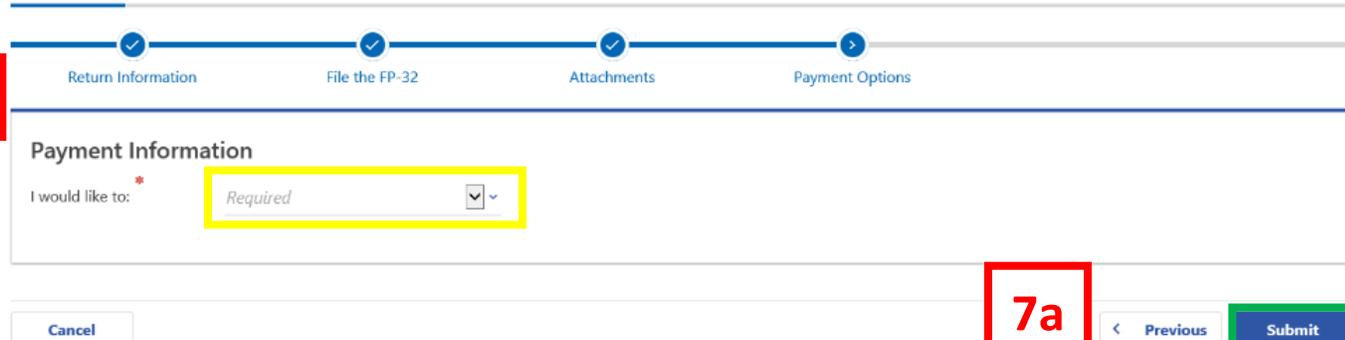
6. Complete the **Attachments** section.
 - a. Attach all applicable **Railroad Tangible Personal Property** tax schedules by clicking the **Add Attachment** tab to the right of the screen.
 - b. Click **Next**.

FP-32 Return

30-Jun-2020
 Railroad Tangible Property
 401-000036519
 BUSINESS TEST

FP-32 Return

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Return Information File the FP-32 Attachments Payment Options

Payment Information

I would like to: * Required ▾

Cancel 7a < Previous Submit

7. From the **Payment Options** page, select the appropriate **Payment Information** from the drop-down menu bar. **Note:** You may choose **No Payment is Needed** from the drop-down menu bar when you are filing a zero return. The option **Pay Later** allows you to submit the return without making a payment. For this example, we will choose to **Pay through ACH Debit**.
 - a. Click **Submit**.

FP-32 Return

 30-Jun-2020
 Railroad Tangible Property
 401-000036519
 BUSINESS TEST

FP-32 Return

Payment Information

 I would like to:

You can schedule a payment on or up to the due date of the return (7/31/2019) by adjusting the payment date below.

Payment Method

Type
 Direct Debit - US Bank

Bank Account Type

Routing Number
 Required

Populate Routing Number

Account Number
 Required

Confirm Account Number
 Required

Save this payment method for future use

Payment

Amount intended to pay off a return that has been filed.

 Payment Date
 29-Sep-2020

 Amount
 \$3,392,350.00

 Confirm Amount
 Required

8

8a

8b

8c

8. Enter your bank account information into the **Payment Method** section including **Bank Account Type**, **Routing Number**, and **Account Number**. **Confirm** your **Account Number**.
 - a. If you would like MyTax.DC.gov to store your bank account information, click **Yes** beneath **Save this payment method for future use**. For this example, we selected **No**.
 - b. In the **Payment** section, your payment date will automatically populate. Enter the **Amount** of your payment and **Confirm** that amount.
Note: If you would like to schedule a payment in the future, you can do so from the account summary page by clicking the "Make a Payment" hyperlink. Payments can be scheduled up to one year in advance.
 - c. Click **Submit**.

Confirmation ✕

Under the penalties of law, I declare that, to the best of my knowledge, this tax return is correct.
I hereby authorize the Office of Tax and Revenue to debit my bank account in the amount of \$3,392,350.00.

Enter your password below to electronically sign this return.

9 Password ^{*}
Required

9a

Cancel

OK

9. In the **Confirmation** pop-up window, enter your [MyTax.DC.gov Password](https://mytax.dc.gov), which will act as your electronic signature.
 - a. Click **OK**.

Confirmation

Your return has been successfully submitted to the District of Columbia Office of Tax and Revenue. Please print a copy of this page for your records. Your request confirmation number is **0-000-041-374**. Please retain your confirmation number for future reference.

Tax Type: FP-32 - Railroad Tangible Personal Property Tax Return

Filed For: 401-000036519

BUSINESS TEST

Period Ending: 30-Jun-2020

Balance Due: \$3,392,350.00

Submitted Date: 29-Sep-2020 3:09:29 PM

Contact Us:

(202) 759-1946

e-services.otr@dc.gov

Printable View

OK

10

10. A **Confirmation** page displays. To obtain a printed copy of this page, click Printable View. Otherwise, click **OK**.